

**THE CONWAY CLUB**  
**TREASURER'S REPORT AND ACCOUNTS**  
**for the year ended**  
**31st December 2011**



## **THE CONWAY CLUB**

### **Report of the Treasurer for the year ended 31st December 2011**

On behalf of the Conway Club Committee, I am pleased to present the Treasurer's Report and Accounts for the year ended 31st December 2011.

We ended the year with a small surplus after making a significant upwards adjustment to 2010 following reconciliation of both years' accounts. With all accounts paid, even this small surplus is a good result but it must be seen in the light of further generous responses to the 2010 Presidents' appeal which are unlikely to be repeated in future years.

The "Teaser" 100 club continues to increase its membership with nearly 80 members entering the October 2011 draw. This is now the major source of funding for publication of the Cadet magazine and I again encourage all members to take the opportunity of winning one of the prizes. Full details can be found in any edition of the "Cadet" or by contacting the Hon Treasurer.

Both the London Cocktail Buffet and the Annual Dinner contributed profit with excellent fund raising activity at both functions further increasing Club funds.

Other income came from our investments with a slight increase on 2011 and subscriptions which were lower than the previous year. The market value of our investment portfolio was some £2,500 lower than 2010, mainly due to the collapse of 2 companies in which we held shares. Unfortunately we were unable to dispose of these shares prior to the collapse due to the fact there had been no market in them for several years. There was no share buying or selling activity during the year.

The Shop had a reasonable year but the final figures have had to be adjusted as some income has been re-allocated to the 2010 accounts. Nevertheless, the Shop continues to make a good contribution to club funds. Thanks must again go to Rob Tubb for his sterling efforts on keeping the shop going

Expenditure at £8,040 was very much lower than in 2010, partly due to the fact that in 2010 we produced an additional special edition and the producer being successful in negotiating a better contract with the printers. Other costs have been kept as low as possible but I think it is important for members to realise that officers and Committee members carry out their valuable work at no cost to the club. In effect, this gives a false picture of the true cost of running the club and with increasing demands on personal finances, is a matter that may have to be addressed in the future.

As ever, my thanks must go to Clive Plummer for his excellent work in producing these final accounts. Members will note that they are available much earlier than in previous years and we hope to continue to publish them by the end of March in future years.

The Accounts as approved by your committee are attached and I hope they are sufficiently clear and detailed to allow you to understand the state of the Club's finances. I am happy to report that in my opinion the Club remains on a financially sound footing.

**CHRIS SMITH**  
Honorary Treasurer

27th April 2012

## THE CONWAY CLUB

### Income and Expenditure Account for the year ended 31st December 2011

	Notes	2011	2010 As restated (See Note 2)
<b>Income</b>			
Investment income - taxed	1	1,143	1,284
Bank interest - net		4	-
Shop surplus (2010 - As restated)	2	877	1,178
Cocktail party - surplus	3	738	350
Lyme-Regis - surplus	4	30	-
Annual Dinner - surplus	5	1,147	1,575
Subscriptions		120	300
Appeal and donations	6	3,716	16,787
Teaser "100" Club - surplus	7	<u>3,499</u>	<u>1,000</u>
		11,274	22,474
<b>Expenditure</b>			
Newsletter		6,751	11,865
Secretarial expenses		207	318
Depreciation	1/11	356	774
Sundry costs	8	<u>726</u>	<u>586</u>
		<u>8,040</u>	<u>13,543</u>
Operating surplus before taxation		3,234	8,931
Taxation	14	<u>-</u>	<u>-</u>
Surplus for the year		3,234	8,931
Surplus on disposal of investments		-	731
Change in market value of investments	9	<u>( 2,555)</u>	<u>2,602</u>
<b>Total surplus recognised for the year</b>		<u>£ 679</u>	<u>£12,264</u>

The notes on pages 4 to 7 form part of these accounts.

# THE CONWAY CLUB

## Balance Sheet 31st December 2011

	Notes	2011	2010
			As restated (See Note 2)
Accumulated fund at 1st January 2011		57,122	44,858
Total surplus recognised for the year (2010 – As restated)		<u>679</u>	<u>12,264</u>
Accumulated fund at 31st December 2011		<u>£57,801</u>	<u>£57,122</u>
<b>Representing assets employed:</b>			
<b>Fixed assets:</b>			
Investments at market value	9	31,094	33,649
Silver and trophies	10	1,000	1,000
Fixtures and office equipment	11	<u>565</u>	<u>848</u>
		32,659	35,497
<b>Current assets</b>			
Shop stock		10,152	10,318
Debtors	12	-	1,060
Cash at bank		<u>16,035</u>	<u>11,592</u>
		26,187	22,970
<b>Current liabilities</b>			
Creditors	13	1,045	1,345
Taxation	14	<u>-</u>	<u>-</u>
		1,045	1,345
<b>Current assets less current liabilities</b>		<u>25,142</u>	<u>21,625</u>
<b>Net Assets</b>		<u>£57,801</u>	<u>£57,122</u>

Approved on behalf of the Committee  
on 27th April 2012

TOM MASON  
President

CHRIS SMITH  
Honorary Treasurer

The notes on pages 4 to 7 form part of these accounts.

# THE CONWAY CLUB

## Notes to the Accounts

### 1. Accounting policies

#### Investments

Investments are stated at market value as at the Balance Sheet date.

#### Investment income

Investment income has been shown as the actual income received.

#### Depreciation

Depreciation is provided to write off the cost of office equipment and other fixed assets evenly at the rate of 25% per annum.

#### Taxation

The Club is liable to taxation on its untaxed investment income, interest received and capital gains.

### 2. Shop surplus

	2011	2010 As restated
Sales (2010 – As restated)	4,211	4,926
Stock at 1st January 2011	10,318	12,122
Purchases and expenses	<u>3,168</u>	<u>1,944</u>
	13,486	14,066
Stock at 31st December 2011	<u>10,152</u>	<u>10,318</u>
Sales at cost	<u>3,334</u>	<u>3,748</u>
Surplus for the year (2010 – As restated)	£ 877	£ 1,178

Sales amounting to £2,572 relating to 2010 were unfortunately not recognised until the accounts for the year ended 31st December 2011 were prepared. For consistency, the report for the previous year has been restated, with a corresponding amount added to the Club's cash at bank.

The net costs of packaging and postage have been included in sales at cost.

### 3. Cocktail party

	2011	2010
Income	1,860	2,300
Costs	<u>1,122</u>	<u>1,950</u>
Surplus	£ 738	£ 350

The surplus includes fundraising at the function.

## THE CONWAY CLUB

### Notes to the Accounts

#### 4. Lyme-Regis

	<b>2011</b>	<b>2010</b>
Total income	1,348	-
Total costs	<u>1,318</u>	<u>-</u>
Surplus	£ 30	-
	=====	=====

#### 5. Annual Dinner

	<b>2011</b>	<b>2010</b>
Total income	5,721	6,789
Total costs	<u>4,574</u>	<u>5,214</u>
Surplus	£1,147	£1,575
	=====	=====

The surplus includes all fundraising at the function.

#### 6. Appeal and donations

The Club benefited from a generous response to the Committee's Appeal, resulting in further contributions of £2,200 being received. Other donations of £1,516 led to a total credit for the year of £3,716 (2010 £16,787).

#### 7. Teaser "100" Club

Total income of £4,899 was generated in the second year of operation. Prizes of £1,400 were drawn, resulting in a net surplus of £3,499 (2010 £1,000) being generated.

#### 8. Sundry costs

	<b>2011</b>	<b>2010</b>
Mizzen Mast electricity	315	-
Club meetings and travel expenses	123	-
British Legion, MNA Memorial Service and other wreaths	66	185
Silver valuation and insurance	195	401
Bank charges	<u>27</u>	<u>-</u>
	£726	£586
	=====	=====

## THE CONWAY CLUB

### Notes to the Accounts

#### 9. Investments

	<b>2011 Cost</b>	<b>Market Value</b>
<b>Equity funds</b>		
35 SkyePharma ordinary at £1	2,228.21	13
1,238 Royal Bank of Scotland Group Plc ordinary at 25p	5,147.72	250
31,000 Electric World ordinary at 1p	2,437.30	698
525 Barclays ordinary at 25p	3,018.39	924
1,000 Baillie Gifford Shin Nippon ordinary at 10p	3,007.85	1,608
785 BP ordinary at \$0.25	5,218.31	3,612
2,750 Chesnara Plc ordinary at 5p	5,092.83	4,809
3,000 BT Group ordinary at 5p	6,585.66	5,728
500 Scottish & Southern Energy ordinary at 50p	<u>6,016.41</u>	<u>6,453</u>
	38,752.68	24,095
<b>Unit Trusts</b>		
1,675 Jupiter Unit Trust	<u>3,894.32</u>	<u>6,999</u>
<b>Portfolio at 31st December 2011</b>	<b>£42,647.00</b>	<b>£31,094</b>
	=====	=====
	<b>2011</b>	<b>2010</b>
Investments at cost	42,647	42,647
	=====	=====
Investments at market value	31,094	33,649
	=====	=====
Unrealised loss at 31st December 2011 - Cumulative	£(11,553)	£( 8,998)
	=====	=====

The decrease in the valuation of the retained portfolio over the 31st December 2010 market value of £2,555 (2010 £2,602 increase) has been debited to the Income and Expenditure Account.

#### 10. Silver and trophies

These are valued at a nominal £1,000 (2010 £1,000) for the purpose of the accounts.

## THE CONWAY CLUB

### Notes to the Accounts

#### 11. Fixtures and office equipment

<b>Cost</b>	<b>2011</b>
At 31st December 2010	3,402
Additions	<u>73</u>
At 31st December 2011	£3,475
	—
<b>Depreciation</b>	
At 31st December 2010	2,554
Provision for year	<u>356</u>
At 31st December 2011	2,910
	—
<b>Net book value</b>	
At 31st December 2011	£ 565
	—
At 31st December 2010	£ 848
	—

<b>12. Debtors</b>	<b>2011</b>	<b>2010</b>
		As restated
Annual Dinner 2012 - Deposit	35	900
Insurance paid in advance	<u>-</u>	<u>160</u>
	£1,045	£1,060
	—	—

<b>13. Creditors</b>	<b>2011</b>	<b>2010</b>
Amounts due for shop stocks and accrued expenditure	35	222
Deferred expenditure – Balance of PB Kingsford legacy	<u>1,010</u>	<u>1,123</u>
	£1,045	£1,345
	—	—

The original bequest from Paul Kingsford amounted to £3,000. He expressed a wish that the funds be utilised to purchase drinks at the Annual Dinner. At six dinners up to 2011, port and associated corkage costs amounted in total to £1,990. The balance is carried forward, to be utilised on the occasion of future Annual Dinners; with thanks to Paul Kingsford as a mark of his generosity.

#### 14. Taxation

Investment income is received with a 10% tax credit on dividends, or 20% on bank interest, with no further liability due. There was no untaxed investment income received during the year and therefore no tax liability arises.



## **THE CONWAY CLUB**

### **Statement of Committee's Responsibilities for the year ended 31st December 2011**

The Committee is required to prepare accounts for each financial period which give a true and fair view of the state of affairs of the Club and of the income expenditure of the Club for the period then ended.

In preparing those accounts they are required to:

- select suitable accounting policies and apply them consistently;
- make reasonable and prudent judgements and estimates;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Club will continue in operation.

The Committee is also responsible for:

- keeping proper accounting records;
- safeguarding the Club's assets;
- taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Mitchell Charlesworth

Chartered Accountants

5 Temple Square · Temple Street · Liverpool · L2 5RH

## **CHARTERED ACCOUNTANTS' REPORT TO THE COMMITTEE ON THE UNAUDITED FINANCIAL INFORMATION OF THE CONWAY CLUB FOR THE YEAR ENDED 31ST DECEMBER 2011**

In accordance with the engagement letter, we have prepared for your approval the financial information of The Conway Club for the year ended 31st December 2011 which comprise the Income and Expenditure Account, the Balance Sheet, and the related notes from the entity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [icaew.com/membershandbook](http://icaew.com/membershandbook).

This report is made solely to you, in accordance with the terms of our engagement. Our work has been undertaken solely to prepare for your approval the financial information of The Conway Club and state those matters that we have agreed to state to you in this report in accordance with the guidance of ICAEW as detailed at [icaew.com/compilation](http://icaew.com/compilation).

To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members of The Conway Club for our work or for this report.

You have approved the financial information for the year ended 31st December 2011 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

CLIVE PLUMMER  
MITCHELL CHARLESWORTH  
Chartered Accountants  
5 Temple Square  
Temple Street  
Liverpool  
L2 5RH

27th April 2012