

**THE CONWAY CLUB**  
**TREASURER'S REPORT AND ACCOUNTS**  
**for the year ended**  
**31st December 2013**



## **THE CONWAY CLUB**

### **Report of the Treasurer for the year ended 31st December 2013**

On behalf of the Conway Club Committee, I am pleased to present the Treasurer's Report and Accounts for the year ended 31st December 2013.

The surplus for the year of £2,147 is a welcome result, however, it arose mainly from a strong upwards adjustment to investment values. The total increase in market value of the investments held amounted to £8,384, from which a deficit for the year of £6,237 on other activities has been deducted.

This deficit is partially represented by a loss on the shop activities amounting to £4,902. Of the loss arising on the shop, £3,205 of this arose from the decision by the Committee to write down the value of prints held, being that they are very slow moving and recovery of the original cost value seems unlikely.

Investment income rose from the unchanged portfolio, which is welcome. As there were no changes in the investment portfolio during the year, the £8,384 increase in market value of the shares held is very pleasing.

The "Teaser" 100 Club continues to provide a vital source of income with a total surplus of £2,170 being generated. As noted by the previous Treasurer, this is now a major source of funding to assist towards financing the continued publication in the Cadet magazine. I again thank those members who participate and I encourage all members to join and gain the opportunity of winning one of the prizes. Full details can be found in the "Cadet" or by contacting the Honorary Treasurer.

The Memorial Weekend was a notable addition to activities in the year which, together with the London Cocktail Buffet and the Annual Dinner contributed small surpluses to Club funds, particularly with the inclusion of fund raising at all three functions.

### **Conclusion**

Since I took over as Treasurer it is clear that we continue to lose money on a day to day basis, with our investments taking up the losses, so far. But we cannot rely on this income stream, especially in the current climate. Our main expense is The Cadet. If things go wrong for us it will be the first casualty. The Teaser Club has been wonderful and if we can get another 85 members to join, taking us to 200, we could secure The Cadet for the next few years regardless of most knocks we could receive, such as a fall in value of our stock portfolio

The accounts as approved by your Committee are attached and I trust that they are sufficiently clear and detailed, to fully disclose the state of the Club's finances. In my opinion the Club remains on a financially sound footing and if we can continue to increase our income to cover our main expenses the club should be set fair over the medium term.

BRENDAN KENNY  
Honorary Treasurer

29th September 2014

## THE CONWAY CLUB

### Income and Expenditure Account for the year ended 31st December 2013

	Notes	2013	2012
<b>Income</b>			
Investment income - taxed	1	1,879	1,362
Bank interest - net		-	4
Shop loss	2	(4,902)	274
Cocktail party - surplus	3	470	452
Memorial weekend - surplus	4	680	-
Annual Dinner - surplus	5	581	1,362
Subscriptions		155	249
Appeal and donations		25	1,095
Teaser "100" Club - surplus	6	<u>2,170</u>	<u>3,618</u>
		1,058	8,416
<b>Expenditure</b>			
Newsletter		6,590	7,427
Advertising in Newsletter		-	(1,000)
Secretarial expenses		-	31
Depreciation	1/10	241	324
Sundry costs	7	466	674
Data processing of records - net		<u>-</u>	<u>684</u>
		<u>7,295</u>	<u>8,140</u>
Deficit before taxation		(6,237)	276
Taxation	1/13	<u>-</u>	<u>-</u>
Deficit for the year		(6,237)	276
Surplus on disposal of investments		-	109
Change in market value of investments	8	<u>8,384</u>	<u>2,469</u>
<b>Total surplus recognised for the year</b>		<u>£2,147</u>	<u>£2,854</u>

The notes on pages 4 to 7 form part of these accounts.

# THE CONWAY CLUB

## Balance Sheet 31st December 2013

	Notes	2013	2012
Accumulated fund at 1st January 2013		60,655	57,801
Total surplus recognised for the year		<u>2,147</u>	<u>2,854</u>
Accumulated fund at 31st December 2013		£62,802	£60,655
		=====	=====
<b>Representing assets employed:</b>			
<b>Fixed assets:</b>			
Investments at market value	8	51,805	43,421
Silver and trophies	9	1,000	1,000
Fixtures and office equipment	10	<u>-</u>	<u>241</u>
		52,805	44,662
<b>Current assets</b>			
Shop stock		5,943	9,313
Debtors	11	1,400	354
Cash at bank		<u>5,569</u>	<u>10,172</u>
		12,912	19,839
		-----	-----
<b>Current liabilities</b>			
Creditors	12	2,915	3,846
Taxation	13	<u>-</u>	<u>-</u>
		2,915	3,846
		-----	-----
<b>Current assets less current liabilities</b>		<u>9,997</u>	<u>15,993</u>
<b>Net Assets</b>		£62,802	£60,655
		=====	=====

Approved on behalf of the Committee  
on 29th September 2014.

CHRIS SMITH  
President

BRANDAN KENNY  
Honorary Treasurer

The notes on pages 4 to 7 form part of these accounts.

# THE CONWAY CLUB

## Notes to the Accounts

### 1. Accounting policies

#### Investments

Investments are stated at market value as at the Balance Sheet date.

#### Investment income

Investment income has been shown as the actual income received.

#### Depreciation

Depreciation is provided to write off the cost of office equipment and other fixed assets evenly at the rate of 25% per annum.

#### Taxation

The Club is liable to taxation on its untaxed investment income, interest received and capital gains.

### 2. Shop loss

	2013	2012
Sales	2,331	2,626
Stock at 1st January 2013	9,313	10,152
Purchases and expenses	<u>3,863</u>	<u>1,513</u>
	13,176	11,665
Stock at 31st December 2013	<u>5,943</u>	<u>(9,313)</u>
Sales at cost including provision	(7,233)	(2,352)
Loss for the year	£(4,902)	£ 274
	=====	=====

The loss for the year is after making provision for £3,205 in respect of prints, which are very slow moving. The net costs of packaging and postage have been included in sales at cost.

### 3. Cocktail party

	2013	2012
Income	1,570	1,425
Costs	<u>1,100</u>	<u>973</u>
Surplus	£ 470	£ 452
	=====	=====

The surplus includes fundraising at the function.

## THE CONWAY CLUB

### Notes to the Accounts

#### 4. Memorial Weekend

	2013	2012
Total income	5,038	-
Total costs	<u>4,358</u>	<u>-</u>
Surplus	£ 680	£ -
	=====	=====

#### 5. Annual Dinner

	2013	2012
Total income	7,835	6,448
Total costs	<u>7,254</u>	<u>5,086</u>
Surplus	£ 581	£1,362
	=====	=====

The surplus includes all fundraising at the function.

#### 6. Teaser "100" Club

Total income of £4,170 was generated in the third year of operation. Prizes of £2,000 were drawn, resulting in a net surplus of £2,170 (2012 £3,618) being generated.

#### 7. Sundry costs

	2013	2012
Mizzen Mast electricity	-	150
Club meetings, travel expenses and engraving	83	131
British Legion, MNA Memorial Service and other wreaths	112	172
Silver insurance	200	179
Bank charges	61	42
Website costs	<u>10</u>	<u>-</u>
	£466	£674
	=====	=====

## THE CONWAY CLUB

### Notes to the Accounts

#### 8. Investments

	<b>2013 Cost</b>	<b>Market Value</b>
<b>Equity funds</b>		
123 Royal Bank of Scotland Group Plc ordinary at £1	5,147.72	402
525 Barclays ordinary at 25p	3,018.39	1,364
785 BP ordinary at \$0.25	5,218.31	3,749
2,750 Chesnara Plc ordinary at 5p	5,092.83	8,553
3,000 BT Group ordinary at 5p	6,585.66	11,306
500 Scottish & Southern Energy ordinary at 50p	<u>6,016.41</u>	<u>6,773</u>
	31,079.32	32,147
<b>Investment companies</b>		
800 Blackrock World MI ordinary at 5p	4,884.36	3,585
950 Herald Investment Trust ordinary at 25p	5,062.47	6,458
875 Templeton Emerging Markets ordinary at 25p	<u>5,053.06</u>	<u>4,600</u>
	14,999.89	14,643
<b>Unit Trusts</b>		
1,000 Jupiter Unit Trust	<u>2,277.00</u>	<u>5,015</u>
<b>Portfolio at 31st December 2013</b>		
	<u>£48,356.21</u>	<u>£51,805</u>
	<b>2013</b>	<b>2012</b>
Investments at cost	<u>£48,356</u>	<u>£48,356</u>
Investments at market value	<u>£51,805</u>	<u>£43,421</u>
Unrealised surplus at 31st December 2013 - Cumulative	<u>£ 3,449</u>	<u>£ (4,935)</u>

The increase in the valuation of the retained portfolio over the 31st December 2012 market value amounts to £8,384 (2012 £2,469 decrease). This has been credited to the Income and Expenditure Account.

#### 9. Silver and trophies

These are valued at a nominal £1,000 (2012 £1,000) for the purpose of the accounts.

## THE CONWAY CLUB

### Notes to the Accounts

#### 10. Fixtures and office equipment

<b>Cost</b>	<b>2013</b>
At 31st December 2012	3,475
Additions	—
At 31st December 2013	3,475
<b>Depreciation</b>	
At 31st December 2012	3,234
Provision for year	<u>241</u>
At 31st December 2013	3,475
<b>Net book value</b>	
At 31st December 2013	£ —
At 31st December 2012	£ <u>241</u>

<b>11. Debtors</b>	<b>2013</b>	<b>2012</b>
Conway Trust	400	—
Annual Dinner 2013 - Expenses in advance	1,000	154
Insurance paid in advance	—	<u>200</u>
	£1,400	£354
	=====	=====

<b>12. Creditors</b>	<b>2013</b>	<b>2012</b>
Amounts due for shop stocks and accrued expenditure	2,065	432
Deferred expenditure - Balance of PB Kingsford legacy	850	938
Memorial weekend - advance receipts	—	<u>2,476</u>
	£2,915	£3,846
	=====	=====

The original bequest from Paul Kingsford amounted to £3,000. He expressed a wish that the funds be utilised to purchase drinks at the Annual Dinner. At seven dinners up to 2013, port and associated corkage costs amounted in total to £2,150. The balance is carried forward, to be utilised on the occasion of future Annual Dinners; with thanks to Paul Kingsford as a mark of his generosity.

#### 13. Taxation

Investment income is received with a 10% tax credit on dividends, or 20% on bank interest, with no further liability due. There was no untaxed investment income received during the year and therefore no tax liability arises.



## **THE CONWAY CLUB**

### **Statement of Committee's Responsibilities for the year ended 31st December 2013**

The Committee is required to prepare accounts for each financial period which give a true and fair view of the state of affairs of the Club and of the income expenditure of the Club for the period then ended.

In preparing those accounts they are required to:

- select suitable accounting policies and apply them consistently;
- make reasonable and prudent judgements and estimates;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Club will continue in operation.

The Committee is also responsible for:

- keeping proper accounting records;
- safeguarding the Club's assets;
- taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Mitchell Charlesworth LLP

Chartered Accountants  
5 Temple Square Temple Street Liverpool

## CHARTERED ACCOUNTANTS' REPORT TO THE COMMITTEE ON THE UNAUDITED FINANCIAL INFORMATION OF THE CONWAY CLUB FOR THE YEAR ENDED 31ST DECEMBER 2013

In accordance with the engagement letter, we have prepared for your approval the financial information of The Conway Club for the year ended 31st December 2013 which comprise the Income and Expenditure Account, the Balance Sheet, and the related notes from the entity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [icaew.com/membershandbook](http://icaew.com/membershandbook).

This report is made solely to you, in accordance with the terms of our engagement. Our work has been undertaken solely to prepare for your approval the financial information of The Conway Club and state those matters that we have agreed to state to you in this report in accordance with the guidance of ICAEW as detailed at [icaew.com/compilation](http://icaew.com/compilation).

To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members of The Conway Club for our work or for this report.

You have approved the financial information for the year ended 31st December 2013 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

CLIVE PLUMMER  
MITCHELL CHARLESWORTH LLP  
Chartered Accountants  
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29th September 2014